

**VANCE LEVEL HOMEOWNERS ASSOCIATION
ARCHITECTURAL REQUEST APPLICATION
NEW CONSTRUCTION**

(To be completely filled out and signed by Owner/Contractor requesting new construction).

I/We _____, hereby requests approval by the Architectural Review Committee on (Date: _____) for the new construction shown below to Lot _____, located at:
(Street address) _____
(Phone) _____

Estimated Start Date _____ Estimated Completion Date _____

Please submit form to:

United Property Associates

Attn: Donna Karolczak

525 South Independence Blvd.

Suite 200 Virginia Beach, VA 23452

Telephone: (757) 518-3247

\$10.00 review fee required, made payable to Vance Level HOA.

GENERAL INFORMATION

TYPE OF LOT:

- _____ Corner
- _____ Cul-de-sac
- _____ Interior
- _____ Exterior

SURROUNDING VIEWS AND USES:

- _____ Lake
- _____ Wetlands
- _____ Existing Buffers
- _____ Existing Homes
- _____ Drainage Easement
- _____ Rear / Side Yard

STREETSCAPE FURNITURE ON OR ADJACENT TO THE LOT:

- _____ Street Light
- _____ Street Signs
- _____ Fire Hydrant
- _____ Power Box
- _____ Cable Box

GENERAL BUILDING INFORMATION:

- _____ **Number of Stories**
- _____ **Building height (to highest point)**
- _____ **Under Air Sq Ft.**
- _____ **Garage Sq Ft.**
- _____ **Screened Porch/Landing Sq. Ft.**
- _____ **Pool and Deck Sq. Ft.**
- _____ **Driveway/Paving Sq. Ft**
- _____ **Detached Garage Size**
- _____ **Shed Size**
- _____ **Total Improved Sq. Ft.**

SPECIFIC BUILDING INFORMATION:

	<u>COLOR</u>	<u>MATERIAL</u>
Roof	_____	_____
Brick Exterior	_____	_____
Siding Exterior	_____	_____
Banding	_____	_____
Beams	_____	_____
Chimney/Vents	_____	_____
Columns	_____	_____
Front Door	_____	_____
Garage Door	_____	_____
Soffit	_____	_____

	<u>COLOR</u>	<u>MATERIAL</u>
Lighting	_____	_____
Railings	_____	_____
Shutters	_____	_____
Window Frames	_____	_____
Window Glass	_____	_____
Fencing/Walls	_____	_____
Driveway/Entry	_____	_____
Pool/Patio/Deck	_____	_____
Heat Pumps	_____	_____
Spa Hot Tub	_____	_____

Color and material samples of the above items shall be submitted with this final review application. Sample submittals required should be coordinated with the Board prior to submittal.

SUBMITTAL CHECKLIST

____ **SITE PLAN SKETCH**

____ **FLOOR PLAN SKETCH**

____ **ELEVATION SKETCHES**

____ **APPROPRIATE COLOR AND MATERIAL SAMPLES**

____ **CONCEPTUAL LANDSCAPE GRADING, IRRIGATION AND PLANTING**

